

PLYMOUTH WATER COMPANY RESPONSES TO
FIRST SET OF INFORMATION REQUESTS OF THE
DEPARTMENT OF TELECOMMUNICATIONS AND ENERGY
D.T.E. 06-53

RESPONDENT: Stephen B. Alcott

DTE 1-4 Refer to Mr. Alcott's prefiled testimony at 5. Please provide all capital project work orders along with the final costs associated with each work order for the period from January 1, 1992, through December 31, 2005. As part of this response, provide any change orders associated with the work orders. If such materials do not exist in the form of capital project work orders, describe the way in which the Company maintains its plant records.

RESPONSE: The materials do not exist in the form of capital project work orders. The Company maintains its plant records in a standard system of accounting for fixed assets. Invoicing for asset purchases (not capital projects) are accumulated by year and recorded in the company's records. Capital projects differ only in that the accumulation of AIA forms progress billings (the Company uses the American Institute of Architects form for progress billings) are used to develop the total cost of the project. The cost of large capital projects may also include engineering and design studies, consulting fees, filing fees and other costs which are required to bring a new system on line. All purchase records are kept in a binder corresponding to the year of purchase. Operational records such as manuals, design schematics, parts lists and guarantees (if appropriate) are secured at the appropriate pump station for operational reference purposes.

The Company has attached an original copy and has filed in electronic format, copies of capital project documentation covering the period from 1997 through 2005 which consists of approximately 150 pages. Documentation of prior construction is not available.